

Frequently Asked Questions

NDEO has created this document as a guide through some of the most frequently asked questions about our upcoming conference. Please use this document to help you answer any questions you may have regarding the event. If this document does not answer your specific question, please email conference@ndeo.org.

WHAT TO EXPECT DURING THE CONFERENCE

How to contact NDEO during the event

- NDEO will be available to answer questions throughout the event. You will find NDEO staff in person at our registration table outside of Centennial Hall. Check the schedule for registration hours.
- You can also email us at conference@ndeo.org or text us at the conference help line number (240-619-8519) if you require more immediate assistance or have a quick question. *Please do not text this number prior to September 28, 2023*
- Email and text message requests will be answered between the hours of 8:00am-5:00pm most days (check the schedule for specific hours).

Conference Sessions & Events

- **How many sessions will be featured?**
 - There will be over 230 sessions featured at NDEO's 2023 Conference.
- **Do I need to pre-register for individual sessions?**
 - No! All attendees will be able to join the session of their choice during that session time. You can add sessions to your schedule via the conference app but this is not a formal registration. However, all of our Pre-Conference Intensive sessions require advance registration.
- **What's the difference between Pre-Conference Intensives and regular sessions?**
 - Pre-Conference Intensives are longer, more in-depth sessions for attendees who want a deeper dive into specific topics, or who need additional session hours to claim on their CEU/COA. These sessions are offered at an additional registration fee and take place the day prior to general sessions starting.
- **I didn't pre-register for pre-conference intensives but I'd like to add them onsite, can I do that?**
 - Yes! Just check at the NDEO conference registration desk.
- **What is the conference plenary on Saturday morning?**
 - Our 2023 keynote speaker, Nyama McCarthy-Brown will be offering a special workshop on Saturday morning on the topic "Tracing and Teaching Our Embodied Histories." This session is open to all attendees and there are no other sessions running concurrently with it.
- **Are there any opportunities to see dance performances during conference?**
 - Yes! Our site committee, the Colorado Dance Education Organization (CoDEO), is hosting a show of local student groups on Thursday 9/28 at 6:30 pm. CoDEO is also curating local dance companies in daily lunchtime pop up performances Friday - Sunday.
- **I'm new to conference, how do I get oriented and meet people?**
 - First-time attendees are strongly encouraged to attend NDEO 101: Navigating the Conference at 8 AM on Friday 9/29.

- The Grand Opening and Grand Closing are conference-wide social events and a great time to meet other attendees. Seating is open and you may sit with whoever you like.
- Special Interest Group (SIG) Meetings are another great way to meet new people who share similar interests in dance education. Several SIGs take place each during the lunch hour—check the schedule for details.
- **I’m a student, are there any conference events specifically for me?**
 - Yes! Look for sessions labeled STUDENT SESSION in the conference schedule. Curated by NDEO’s Graduate Student Representative to the Board Bradford Chin, these sessions are specifically designed for undergrad and graduate students. There will also be a student mixer in the hotel lobby bar on Saturday evening.

Contacting presenters, attendees, and vendors

- **Can I contact a presenter after a session?**
 - Presenters will each have a profile page on the conference app with their contact information. Some presenters may choose not to share their contact information on their profile but you can always ask during the session if they have a preferred method of contact if you have questions after the session and want to follow up.
- **Can I contact other attendees?**
 - Attendees will be listed and searchable via the conference app listed with whatever contact information they have elected to share. You can use the conference app to directly message attendees.
- **How can I contact vendors if I missed vendor hours?**
 - All vendors/sponsors will have their contact information listed on their vendor profile in the conference app.

Leaving Feedback in the Conference App

- **Individual Session**
 - You can leave specific feedback on a session/speaker by visiting the session and clicking on the “Survey” button! All feedback will be given to presenters anonymously. You will need to have added that session to your schedule in order to leave feedback on the session.
- **General Conference**
 - NDEO will have a post Conference Survey for all attendees after the close of the event. This will be located directly on the event platform. NDEO uses this feedback to gauge attendees’ experience and to make decisions for future conferences. All input is valuable and appreciated.

Internet

- **Is there WIFI?**
 - Yes, there will be WIFI in all the conference session space. The network and password will be posted at registration when you check in and available in the conference app.
 - Please note that the WIFI connection is not strong enough for streaming or video-conferencing in session space.
 - Attendees staying at the conference hotel will also have internet access in their hotel rooms.

Meals

- **Are meals included?**
 - The Grand Opening includes a seated dinner, and the Grand Closing includes a reception dinner. All other meals are on your own. For a list of hotel restaurants, [click here](#).
- **When do I eat?**
 - Whenever you are hungry! Sessions run all day long, so make sure you take time to eat. We do break sessions for a midday lunch break, at which time there is limited programming—SIG meetings, pop up performances, and time to visit vendors.

Clothing

- **What do I wear?**
 - Whatever makes you feel comfortable! Most attendees wear dance-friendly clothing while attending conference sessions. Many attendees will dress up (cocktail attire) for the Grand Opening and Grand Closing, but this is not required.
- **Is there any conference swag for sale?**
 - Yes, NDEO is selling a special 25th anniversary long-sleeved tee and NDEO logo sweatshirt. You can purchase them at the conference registration desk.

Health and Safety Information

- NDEO is committed to protecting all our members, especially those most vulnerable and/or those living or working with vulnerable individuals. Our organization strives to provide its members a safe and healthy conference experience.
- **Covid-19 or Flu Diagnosis: If you have tested positive for covid-19 or the flu in the week before conference you may NOT attend conference until you receive a negative test result or are cleared by a medical professional.** If you have a known close exposure to covid-19, the flu, or another contagious disease in the week before conference please test and confirm you are not sick before attending conference. If you are experiencing any symptoms of a possible infectious disease, please confirm with a medical professional that you are not contagious before attending conference. If you are unable to attend conference due to a contagious disease diagnosis, please contact conference@ndeo.org for refund information.
- **Vaccination:** NDEO strongly recommends that all attendees stay up to date on eligible vaccinations, especially those protecting against covid-19 and the seasonal flu.
- **Masking At Conference:** While masking is not required, we do ask that any attendees experiencing any respiratory symptoms wear a high-quality mask while attending conference to help keep the community safe.

Miscellaneous

- **I'd love to meet the NDEO Board, how can I do that?**
 - The Board will have a table in Mineral Hall Friday and Saturday during vendor hours, and Board members would love to meet with attendees!
- **Do you have a lactation room?**
 - Yes, there is a designated lactation room in the hotel lobby. Ask at hotel registration for access.
- **My family member is traveling with me, can they...**
 - Attend the session I'm presenting?

- If you are a presenter who'd like to bring a non-registered guest to your session, please contact conference@ndeo.org for options. Please note that we cannot accommodate these requests onsite or after September 15th.
- Come to the Grand Opening or Grand Closing?
 - You can purchase an additional ticket for a guest to attend the Grand Opening or Closing with you. Please contact conference@ndeo.org to purchase. The deadline for requests is September 20th.

POST-EVENT INFORMATION

I Need a CEU/COA. How do I obtain that document?

- If you need a CEU/COA, NDEO will contact you after the event with information on how to confirm your number of sessions/hours attended and how you can print your certificate.